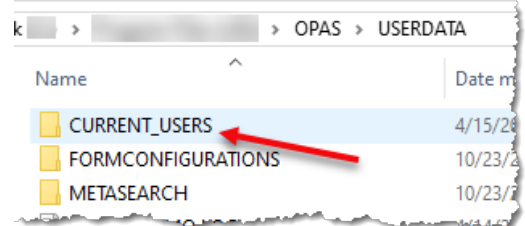


## OPAS – Active Users / Log Files

**Summary:** Open the OPAS\USERDATA\CURRENT\_USERS folder to see employees currently running OPAS. Log files in the OPAS\USERDATA folder show you login history.

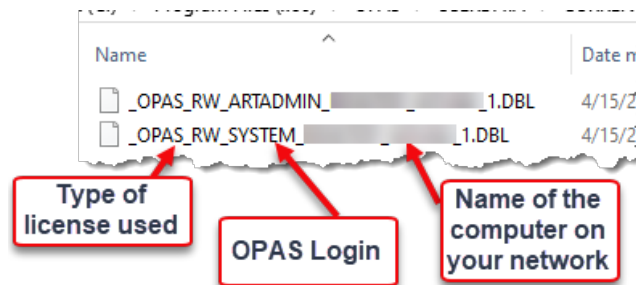
### Who is Currently running OPAS

Open the **USERDATA** folder inside the main OPAS folder on the **server**.



Within the USERDATA folder, open the **CURRENT\_USERS** folder.

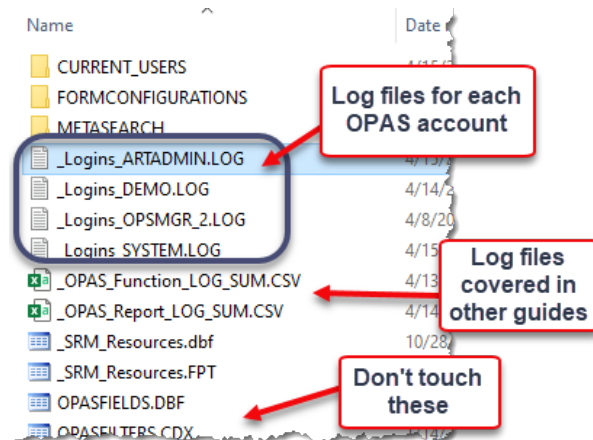
Each file in that folder represents an OPAS license token in use. The file tells you the User's Login **Name** within OPAS and the **computer** on your network from which OPAS was launched. Do not try to open these files; all the useful information they contain is within the file name.



**Note!** Attempting to delete this file does NOT kick the user out of OPAS – in fact, you cannot delete these files while OPAS has a lock on them.

### User Log Files

Within the **USERDATA** folder, there are log files that capture the login and logout of each OPAS user. Each OPAS account or login has its own .LOG file.



Double-click the log file to open it (or right-click and choose "Open with..." then Notepad).

The log file gives a simple list of each time that OPAS user account was opened (login) and closed (logout). Included is the name of the computer on your network that was used to launch OPAS.

